

Mission Statement

Freedom to Discover

Strategic Priorities

A Community Beacon Relevant and Responsive
A Creative and Changing Organization

HAMILTON PUBLIC LIBRARY BOARD

Regular Board Meeting
Wednesday, March 18, 2015
Central Library, Board Room
5:30 p.m. Dinner
6:00 p.m. Meeting

MINUTES

PRESENT: Suzan Fawcett, David Simpson, Nicolas van Velzen,
Wenda Tulloch, George Geczy, Clare Wagner, Jennifer Gautrey,
Mary Ann Leach, Richard Bagdonas, Councillor Partridge

STAFF: Lisa DuPelle, Karen Anderson, Melanie Southern, Robin Hewitt,
Karen Hartog

REGRETS: Councillor Pearson

GUESTS: Mary Sakaluk

Ms Fawcett called the meeting to order at 6:00 p.m.

1. Discussion Period

1.1. Introductions

Councillor Partridge was welcomed to the Library Board and introductions were made.

1.2. Leaders in Literacy Breakfast

Board members interested in attending were requested to contact Karen Hartog.

1.3. Bookmobile

Ms Anderson reminded Board Members of the approved schedule change to Bookmobile service where 9 retirement home stops are to be discontinued and a Millgrove stop will be added. The discontinued retirement home stops will now be serviced by Visiting Library Service.

Councillor Partridge requested a blurb be sent to her to be included in her enews and website.

1.4. Waterdown

Ms Anderson provided an update on the construction of the new Waterdown Branch.

1.5. Fridays at Turner Park

Ms Anderson reported on the positive feedback received in regards to Friday openings at Turner Park.

2. Acceptance of the Agenda

MOVED by Mr. van Velzen, seconded by Ms Leach,

THAT THE AGENDA BE ACCEPTED AS PRESENTED.

AMENDMENT

MOVED by Councillor Partridge, seconded by Ms Leach,

THAT ITEM 9.2 BE MOVED TO THE BEGINNING OF THE AGENDA.

AMENDMENT CARRIED.

MOTION CARRIED AS AMENDED.

3. Minutes of the Hamilton Public Library Board Meeting of Wednesday, February 18, 2015

MOVED by Ms Tulloch, seconded by Mr. Bagdonas,

THAT THE MINUTES OF THE HAMILTON PUBLIC LIBRARY BOARD MEETING OF WEDNESDAY, FEBRUARY 18, 2015 BE ACCEPTED AS PRESENTED.

MOTION CARRIED.

4. Presentations

4.1 Juno Week Update

Ms Southern highlighted the events held at the Hamilton Public Library during Juno Week.

5. Consent Items

MOVED by Mr. vanVelzen, seconded by Ms Leach,

THAT CONSENT ITEM 5.1 BE APPROVED AS PRESENTED.

MOTION CARRIED.

5.1 Chief Librarian/CEO PA Policy

That the Hamilton Public Library Board approve the Chief Librarian/CEO Performance Appraisal (PA) Policy.

6. Business Arising

6.1 Facilities Master Plan Draft 2

Committee members provided some additional edits to draft two. It was reported that the building assessments will be available in September and will be included in the plan at that time.

MOVED by Ms Wagner, seconded by Mr. Bagdonas,

THAT THE ATTACHED SECOND DRAFT OF THE FACILITY MASTER PLAN BE RECEIVED FOR COMMENT AND FEEDBACK.

MOTION CARRIED.

7. Correspondence

No correspondence.

8. Reports

8.1 Chief Librarian's Report

MOVED by Councillor Partridge, seconded by Ms Leach,

THAT THE CHIEF LIBRARIAN'S REPORT BE RECEIVED FOR INFORMATION.

MOTION CARRIED.

9. New Business

9.1 2014 Budget Variance Report

MOVED by Ms Wagner, seconded by Ms Gautrey,

THAT THE UNAUDITED HAMILTON PUBLIC LIBRARY BUDGET VARIANCE REPORT AS AT DECEMBER 31, 2014 BE RECEIVED FOR INFORMATION.

MOTION CARRIED.

MOVED by Mr. Geczy, seconded by Mr. Simpson,

THAT MANAGEMENT BRING BACK A MORE DETAILED BREAKDOWN OF THE MATERIALS AND SUPPLIES LINE AND FINANCIAL LINE INCLUDING MORE INFORMATION ON THE FAVOURABLE AND UNFAVOURABLE VARIANCES OF EACH ITEM.

MOTION CARRIED.

9.2 Public & Staff Computer Renewal

Ms Sakaluk was welcomed to the meeting and provided an overview of the public and staff computer renewal.

MOVED by Ms Leach, seconded by Mr. Simpson,

THAT THE HAMILTON PUBLIC LIBRARY BOARD APPROVES THE ALLOCATION OF UP TO \$600,000 FROM THE RESERVE

FUNDS TO SUPPORT THE PUBLIC PHASE OF THE COMPUTER RENEWAL PROJECT.

Phase 1: Public Computing	
300 Public Thin Clients	\$139,000.00
Additional Blade Servers	\$55,000.00
VMWare Horizon View ELA	\$330,000.00
Office Standard License	\$22,000.00
Windows Software Assurance	\$30,000.00
Approximate Total Phase 1:	\$576,000.00

AMENDMENT

MOVED by Mr. Geczy, seconded by Mr. vanVelzen,

THAT ESTIMATED PROJECT COSTS BE INCLUDED IN THE MOTION.

AMENDMENT CARRIED.

MOTION CARRIED AS AMENDED.

10. Private and Confidential

No private and confidential items.

11. Date of Next Meeting

Wednesday, April 15, 2015
Central Library, Board Room, 5th Floor
5:30 p.m. Dinner
6:00 p.m. Meeting

12. Adjournment

MOVED by Mr. vanvelzen, seconded by Ms Tulloch,

THAT THE HAMILTON PUBLIC LIBRARY BOARD MEETING OF WEDNESDAY, MARCH 18, 2015 BE ADJOURNED.

MOTION CARRIED.

The meeting was adjourned at 7:50 p.m.

Minutes recorded by Karen Hartog