

Mission Statement

Freedom to Discover

Strategic Priorities

A Community Beacon Relevant and Responsive
A Creative and Changing Organization

HAMILTON PUBLIC LIBRARY BOARD

Regular Board Meeting
Wednesday, January 21, 2015
Central Library, Board Room
5:30 p.m. Dinner
6:00 p.m. Meeting

MINUTES

- PRESENT:** Suzan Fawcett, David Simpson, Nicolas van Velzen,
Wenda Tulloch, George Geczy, Clare Wagner,
Jennifer Gautrey, Mary Ann Leach
- STAFF:** Paul Takala, Lisa DuPelle, Lita Barrie, Karen Anderson,
Melanie Southern, Robin Hewitt, Karen Hartog
- REGRETS:** Councillor Partridge, Councillor Pearson, Richard Bagdonas

Ms Fawcett called the meeting to order at 6:01 p.m.

- 1. Discussion Period**
- 2. Acceptance of the Agenda**

Items 4.2 and 4.4 were moved to the top of agenda.

MOVED by Ms Gautrey, seconded by Ms Leach,

THAT THE AGENDA BE ACCEPTED AS AMENDED.

MOTION CARRIED.

3. Minutes of the Hamilton Public Library Board Meeting of Wednesday, December 17, 2014

MOVED by Mr. Simpson, seconded by Ms Tulloch,

THAT THE MINUTES OF THE HAMILTON PUBLIC LIBRARY BOARD MEETING OF WEDNESDAY, DECEMBER 17, 2014 BE ACCEPTED AS PRESENTED.

MOTION CARRIED.

4. Presentations

4.1 Budget Presentation

Mr. Takala reviewed the draft budget presentation with the Library Board. The presentation will be presented to Council on January 28th at 9:30 a.m. Board members provided some suggested changes to the presentation.

4.2 Website Update

Ms Barrie provided an update on the new website. It was reported that the launch of the website is scheduled for the last week of February.

4.3 Hamilton Wentworth Room Update

Ms Hewitt provided an update regarding the Hamilton Wentworth Room renovation. MPHM prepared an implementation strategy for the project. Planning for the renovation has been engaged with McCallium. A new design concept for the Hamilton Wentworth Room was presented.

4.4 Lynda.com Online Training

This on-line training program has been added to our digital collection. Ms Barrie highlighted the benefits of lynda.com.

5. Consent Items

No consent items.

6. Business Arising

6.1 Facilities Master Plan

Board members provided feedback on the first draft of the Facility Master Plan. A second draft will be prepared and presented in two months.

MOVED by Ms Gautrey, seconded by Ms Tulloch,

THAT THE ATTACHED FIRST DRAFT OF THE FACILITY MASTER PLAN BE RECEIVED FOR COMMENT AND FEEDBACK.

MOTION CARRIED.

7. Correspondence

No correspondence.

8. Reports

8.1 Chief Librarian's Report

MOVED by Ms Wagner, seconded by Mr. Geczy,

THAT THE CHIEF LIBRARIAN'S REPORT BE RECEIVED FOR INFORMATION.

MOTION CARRIED.

8.2 Royal Society Panel Report

MOVED by Ms Tulloch, seconded by Ms Gautrey,

THAT THE REPORT BE RECEIVED FOR INFORMATION.

MOTION CARRIED.

8.3 4TH Quarter Statistical Report

MOVED by Ms Wagner, seconded by Ms Leach,

THAT THE LIBRARY BOARD RECEIVE THE 4TH QUARTER STATISTICAL REPORT UPDATE FOR INFORMATION.

MOTION CARRIED.

9. New Business

9.1 BIB Frame

MOVED by Ms Leach, seconded by Ms Gautrey,

THAT THE HAMILTON PUBLIC LIBRARY BOARD APPROVES THE ALLOCATION OF UP TO \$42,000 FROM THE RESERVE FUNDS TO SUPPORT THE BIB FRAME PILOT PROJECT.

THAT THE HAMILTON PUBLIC LIBRARY BOARD IDENTIFIES ZEPHEIRA AS AN AUTHORIZED VENDOR TO PROVIDE SERVICES TO THE HAMILTON PUBLIC LIBRARY.

MOTION CARRIED.

10. Private and Confidential

MOVED by Ms Gautrey, seconded by Ms Wagner,

THAT THE LIBRARY BOARD MOVE IN-CAMERA TO DISCUSS THE CHIEF EXECUTIVE OFFICER'S PERFORMANCE.

MOTION CARRIED.

MOVED by Ms Leach, seconded by Ms Tulloch,

THAT THE IN-CAMERA SESSION BE ADJOURNED.

MOTION CARRIED.

11. Date of Next Meeting

Wednesday, February 18, 2015
Central Library, Board Room, 5th Floor
5:30 p.m. Dinner
6:00 p.m. Meeting

12. Adjournment

MOVED by Ms Wagner, seconded by Ms Leach,

**THAT THE HAMILTON PUBLIC LIBRARY BOARD MEETING OF
WEDNESDAY, JANUARY 21, 2015 BE ADJOURNED.**

MOTION CARRIED.

The meeting was adjourned at 9:00 p.m.

Minutes recorded by Karen Hartog