

**HAMILTON PUBLIC LIBRARY BOARD
Regular Meeting**

**Wednesday, November 17, 2010
Central Library, Board Room
5:30 p.m. Dinner
6:00 p.m. Meeting**

MINUTES

PRESENT: Santina Moccio (Chair), Suzan Fawcett, Krzysztof Gumieniak, Jennifer Gautrey, George Nakamura, George Geczy, Maureen McKeating, Mary Ann Leach, Doreen Horbach, Councillor Pearson, Councillor Jackson

STAFF: Ken Roberts, Lisa DuPelle, Paul Takala, Robin Hewitt, Michael Ciccone, Rebecca Raven, Karen Hartog, Robert Plant

Ms Moccio called the meeting to order at 6:05 p.m.

1. DISCUSSION PERIOD

- 1.1 Ms Moccio congratulated Councillor Maria Pearson and Councillor Tom Jackson on their re-election to Council.
- 1.2 Mr. Roberts introduced Leslie Muirhead to the Library Board. Ms Muirhead will be assuming some of the Director of Public Service duties until the recruitment process has been completed.
- 1.3 Mr. Roberts reported that some board members and staff were present at the Waterdown-East Flamborough Heritage Society Annual Book Fair on Saturday, November 13th. Overall positive feedback was received from the residents.

2. ACCEPTANCE OF THE AGENDA

Item 5.2 was pulled from consent and added to the new business section.

MOVED by Ms McKeating, seconded by Ms Leach,

THAT THE AGENDA BE APPROVED AS AMENDED.

MOTION CARRIED.

3. MINUTES OF THE HAMILTON PUBLIC LIBRARY BOARD MEETING OF WEDNESDAY, OCTOBER 20, 2010

MOVED by Ms Leach, seconded by Ms Gautrey,

THAT THE HAMILTON PUBLIC LIBRARY BOARD MINUTES OF WEDNESDAY, OCTOBER 20, 2010 BE ADOPTED AS PRESENTED.

MOTION CARRIED.

4. PRESENTATIONS

No presentations.

5. CONSENT ITEMS

MOVED by Ms Gautrey, seconded by Ms McKeating,

THAT THE CONSENT ITEM 5.1 BE APPROVED AS PRESENTED.

MOTION CARRIED.

5.1 Received for information.

6. BUSINESS ARISING

6.1 2010/2011 Operating Budget

MOVED by Ms Fawcett, seconded by Ms Leach,

THAT THE ATTACHED 2011 DRAFT OPERATING BUDGET – 2ND DRAFT AND 2010 ESTIMATES BE ACCEPTED FOR INFORMATION.

MOTION CARRIED.

6.2 Facilities Update

Mr. Roberts provided a facilities update for the Lynden and Waterdown Branches.

6.3 Renovation Closures

Mr. Roberts provided an update on the renovations slated for the Barton, Red Hill and Terryberry Branches.

7. CORRESPONDENCE

No correspondence.

8. REPORTS

No reports.

9. NEW BUSINESS

9.1 2011 Meeting Dates

MOVED by Ms Fawcett, seconded by Ms Gautrey,

THAT THE HAMILTON PUBLIC LIBRARY BOARD SCHEDULE ITS 2011 BOARD MEETINGS ON THE FOLLOWING DATES:

**JANUARY 19TH
FEBRUARY 16TH
MARCH 9TH
APRIL 20TH
MAY 18TH
JUNE 22ND
SEPTEMBER 21ST
OCTOBER 19TH
NOVEMBER 23RD
DECEMBER 21ST**

MOTION CARRIED

9.2 Print Cost Recovery

MOVED by Ms Fawcett, seconded by Ms Horbach,

THAT STAFF ARE AUTHORIZED TO IMPLEMENT THE FOLLOWING COST RECOVERY CHARGES ON THE NEW PUBLIC PRINTING AND PHOTOCOPYING SYSTEM:

- **10 CENTS FOR BLACK & WHITE PRINT OR PHOTOCOPY**
- **25 CENTS FOR COLOUR PRINT OR PHOTOCOPY**
- **CONDUCT A TRIAL OF OFFERING CUSTOMERS UP TO 2 FREE BLACK & WHITE PRINTS OR PHOTOCOPIES PER DAY (NON-CUMULATIVE) TO EVALUATE THE COST VERSES BENEFIT. IF THE TRIAL IS SUCCESSFUL, STAFF ARE AUTHORIZED TO IMPLEMENT THIS AS A STANDARD PART OF THE PRINTING SERVICE.**

AMENDMENT

MOVED BY Ms McKeating, seconded by Mr. Geczy,

THAT THE THIRD BULLET OF THE MOTION BE REMOVED.

AMENDMENT DEFEATED.

AMENDMENT

MOVED by Mr. Nakamura, seconded by Ms Gautrey,

THAT THE THIRD BULLET READ AS FOLLOWS:

- **CONDUCT A THREE-MONTH TRIAL AT CENTRAL OF OFFERING CUSTOMERS UP TO 2 FREE BLACK & WHITE PRINTS OR PHOTOCOPIES PER DAY (NON-CUMULATIVE) TO EVALUATE THE COST VERSES BENEFIT. IF THE TRIAL IS SUCCESSFUL, STAFF ARE AUTHORIZED TO IMPLEMENT THIS AS A STANDARD PART OF THE PRINTING SERVICE, AND**

THAT A REPORT FOLLOWING THE TRIAL PERIOD BE PREPARED FOR THE LIBRARY BOARD.

AMENDMENT CARRIED.

MOTION CARRIED AS AMENDED.

9.3 Central Hours

Mr. Roberts provided options for Central's hours. A report will be forthcoming.

9.4 Fines and Fees Policy

MOVED by Ms Leach, seconded by Ms Gautrey,

THAT FINES FOR THE LATE RETURN OF ITEMS IN NEW GAME COLLECTION BE SET AT \$1.00/DAY FOR ADULT-LEVEL MATERIAL AND .50/DAY FOR CHILDREN'S MATERIAL.

MOTION CARRIED.

10. PRIVATE AND CONFIDENTIAL

MOVED by Mr. Geczy, seconded by Councillor Pearson

THAT THE HAMILTON PUBLIC LIBRARY BOARD MOVE IN-CAMERA TO DISCUSS STAFFING ISSUES.

MOTION CARRIED.

MOVED by Mr. Gumieniak, seconded by Ms Gautrey,

THAT THE IN-CAMERA SESSION BE ADJOURNED.

MOTION CARRIED.

11. DATE OF NEXT MEETING

Wednesday, December 15, 2010
Central Library, Board Room, 5th Floor
5:00 p.m. Dinner
6:00 p.m. Meeting

12. ADJOURNMENT

MOVED by Ms McKeating, seconded by Ms Gautrey,

**THAT THE HAMILTON PUBLIC LIBRARY BOARD MEETING OF
WEDNESDAY, NOVEMBER 17, 2010 BE ADJOURNED.**

MOTION CARRIED.

The meeting was adjourned at 7:55 p.m.

Minutes recorded by Karen Hartog.