

**HAMILTON PUBLIC LIBRARY BOARD  
Regular Meeting**

**Wednesday, September 22, 2010  
Central Library, Board Room  
5:30 p.m. Dinner  
6:00 p.m. Meeting**

**MINUTES**

**PRESENT:** Santina Moccio, Suzan Fawcett, Krzysztof Gumieniak, Jennifer Gautrey, George Nakamura, Doreen Horbach, George Geczy, Maureen McKeating

**REGRETS:** Mary Ann Leach, Councillor Pearson, Councillor Jackson

**STAFF:** Ken Roberts, Lisa DuPelle, Paul Takala, Robin Hewitt, Maureen Sawa, Karen Hartog, Robert Plant

Ms Moccio called the meeting to order at 6:00 p.m.

**1. DISCUSSION PERIOD**

**2. ACCEPTANCE OF THE AGENDA**

Remove: 4.1 Central Library Reopening and Tour

**MOVED** by Ms Fawcett, seconded by Ms Gautrey,

**THAT THE AGENDA BE APPROVED AS AMENDED.**

**MOTION CARRIED.**

**3. MINUTES OF THE HAMILTON PUBLIC LIBRARY BOARD MEETING OF WEDNESDAY, JUNE 16, 2010**

**MOVED** by Ms Gautrey, seconded by Ms McKeating,

**THAT THE HAMILTON PUBLIC LIBRARY BOARD MINUTES OF WEDNESDAY, JUNE 16, 2010 BE ADOPTED AS PRESENTED.**

**MOTION CARRIED.**

**4. PRESENTATIONS**

There were no presentations.

**5. CONSENT ITEMS**

**MOVED** by Ms Horbach, seconded by Mr. Gumieniak,

**THAT THE CONSENT ITEM 5.1, 5.2, and 5.3 BE APPROVED AS PRESENTED.**

**MOTION CARRIED.**

- 5.1 That the Hamilton Public Library Board approve the following Christmas/New Years closure for 2011:

All locations of the Hamilton Public Library will close December 24<sup>th</sup>, 2011 at 1300 hrs and will remain closed through to December 27<sup>th</sup>, 2011, and

That the Library reopen on December 28<sup>th</sup> and service hours be adjusted from December 28<sup>th</sup> through December 31<sup>st</sup> (close 1300 hrs) as noted below, and

That the Library will reopen January 3, 2012.

- 5.2 That Library staff are authorized to use up to \$173,200 from the Library Major Capital Projects Reserve fund (106008) for the capital costs of renewing the public printing system.

That the Hamilton Public Library leverage the City of Hamilton's print contract with Ricoh, and that Ricoh be an authorized print vendor for the Hamilton Public Library.

That Comprise Technologies be the authorized vendor for the supply of print management, computer booking and cost recovery software for the Hamilton Public Library.

- 5.3 That the Reserve for Summer Reading Program (#106009) be renamed as Youth Literacy Reserve.

**6. BUSINESS ARISING**

- 6.1 Central Library Renovation Phase III

**MOVED** by Ms Fawcett, seconded by Ms Gautrey,

**THAT THE HAMILTON PUBLIC LIBRARY BOARD ALLOW FOR THE CLOSURE OF THE CENTRAL LIBRARY FOR APPROXIMATELY 10 DAYS IN MID NOVEMBER AS REQUIRED FOR COMPLETION OF PHASE THREE CONSTRUCTION.**

**MOTION CARRIED.**

- 6.2 Facilities Update

Mr. Roberts provided a facilities update for Terryberry, Lynden, Waterdown and Saltfleet.

6.3 Statement on Sustainability – Final Report

**MOVED** by Ms Horbach, seconded by Mr. Gumieniak,

**THAT THE HAMILTON PUBLIC LIBRARY ADOPT THE ATTACHED STATEMENT OF SUSTAINABILITY AS BOARD LEVEL POLICY.**

**MOTION CARRIED.**

6.4 Meeting User Needs III: Thoughts on our Next Decade

**MOVED** by Ms Fawcett, seconded by Ms Gautrey,

**THAT THE MEETING USER NEEDS III: THOUGHTS ON OUR NEXT DECADE REPORT BE RECEIVED FOR INFORMATION.**

**MOTION CARRIED.**

**7. CORRESPONDENCE**

Letter from Mr. Don Morrow dated August 16, 2010

Received for information.

Letter from Santina Moccio to Mr. Don Morrow dated August 23, 2010

Received for information.

**8. REPORTS**

8.1 Chief Librarian's Report

**MOVED** by Ms Gautrey, seconded by Ms McKeating,

**THAT THE HAMILTON PUBLIC LIBRARY RECEIVE THE REPORT FOR INFORMATION.**

**MOTION CARRIED.**

**9. NEW BUSINESS**

9.1 Budget Variance Report – July 31, 2010

**MOVED** by Ms Gautrey, seconded by Mr. Gumieniak,

**THAT THE BUDGET VARIANCE REPORT AS AT JULY 31, 2010 AND ESTIMATE TO DECEMBER 31, 2010 BE RECEIVED.**

**MOTION CARRIED.**

9.2 2011 Draft Operating Budget

**MOVED** by Ms Gautrey, seconded by Ms Horbach,

**THAT THE ATTACHED 2011 DRAFT OPERATING BUDGET – 1<sup>ST</sup> DRAFT BE ACCEPTED FOR INFORMATION.**

**MOTION CARRIED.**

9.3 Reading and Homework Clubs

**MOVED** by Mr. Geczy, seconded by Ms Gautrey,

**THAT UP TO \$12,000.00 BE ALLOCATED FROM THE RESERVE FOR YOUTH LITERACY (#106009) TO PILOT FALL READING AND HOMEWORK CLUBS**

**MOTION CARRIED.**

**10. PRIVATE AND CONFIDENTIAL**

**MOVED BY** Ms McKeating, seconded by Ms Gautrey,

**THAT THE LIBRARY BOARD MOVE IN-CAMERA TO DISCUSS EMPLOYEE RELATED MATTERS.**

**MOTION CARRIED.**

**MOVED** by, Ms Gautrey seconded by Ms Fawcett,

**THAT THE IN-CAMERA SESSION BE ADJOURNED.**

**MOTION CARRIED.**

**11. DATE OF NEXT MEETING**

Wednesday, October 20, 2010  
**Central Library, Board Room, 5<sup>th</sup> Floor**  
5:30 p.m. Dinner  
6:00 p.m. Meeting

**12. ADJOURNMENT**

**MOVED** by Ms McKeating, seconded by Ms Gautrey,

**THAT THE HAMILTON PUBLIC LIBRARY BOARD MEETING OF WEDNESDAY, SEPTEMBER 22, 2010 BE ADJOURNED.**

**MOTION CARRIED.**

The meeting was adjourned at 8:30 p.m.

Minutes recorded by Karen Hartog.